



LICENSE FEE SCHEDULE

Food: A raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption, or chewing gum.

Food Processing: The manufacture or preparation of food for sale through the process of canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, slicing cheese/lunch meat, popping popcorn, scooping ice cream, packing, bottling or packaging or through any other treatment or preservation process.

License Denial: If a license application is denied, the applicant has the right to request a hearing concerning the denial (s. 227.42, Stats.). The request must be made in writing and must be received by the Department at the central office within 10 days after the applicant receives notice of denial. License fees are not refundable if a license application is denied.

License Fees: The license fees that are paid are not prorated or transferable from one location to another or from one owner to another.

License Surcharge Fee: Applicants found to be operating without a license within one year before submitting the license application shall pay a license fee surcharge. The applicant has the right to request a hearing concerning the surcharge (s. 227.42, Stats.). The request must be made in writing and must be received by the Department at the central office within 10 days after the applicant receives notice of surcharge.

Potentially Hazardous Food: Any perishable food capable of supporting rapid and progressive growth of infectious or toxicogenic microorganisms. Potentially hazardous foods include: meat, fish, poultry, dairy products (such as milk, cheese, ice cream, etc.), eggs, shellfish, etc. **Basically, any readily perishable food requiring special storage conditions, refrigeration, freezing or hot holding for food safety is a potentially hazardous food.**

Reinspection Fee: Establishments found operating in substantial noncompliance on a regularly scheduled inspection, may be reinspected and charged under authority of administrative rule.

Review of Equipment and Plans: Upon request by any dairy or food establishment, the Department's Division of Food and Recreational Safety may review construction plans or equipment for compliance with applicable laws before a facility is constructed or equipment is installed. The Department may charge a fee to recover its cost for this review service, regardless of whether the review is required by law (s. 93.06(1w), Stats.).

FOOD PROCESSING PLANT:		License expires annually, March 31		<i>Wis. Adm. Code ch. ATCP 70 & Wis. Stats. § 97.29</i>	
A food processing plant buying vegetables directly from a Wisconsin grower shall not be licensed until the operator complies with applicable registration and producer security requirements under s. 126.55, Stats. Dollar Volume of Production = (gross sales of product processed) + (inventory) value of any portion of product not sold. Canning means the preservation and packaging in hermetically sealed containers of low-acid or acidified foods such as beans, corn or pickles (this does not include jams or jellies).					
LICENSE DESCRIPTION	LICENSE FEE	LICENSE SURCHARGE	LICENSE LATE FEE	REINSPECTION FEE	
Annual production of at least \$1,000,000 and is engaged in processing potentially hazardous food or in canning.	\$835	\$100	\$167	\$525	
Annual production of at least \$500,000 but less than \$1,000,000 and is engaged in processing potentially hazardous food or in canning.	\$835	\$100	\$167	\$525	
Annual production of at least \$250,000 but less than \$500,000 and is engaged in processing potentially hazardous food or in canning.	\$835	\$100	\$167	\$525	
Annual production of at least \$1,000,000 and is not engaged in processing potentially hazardous food or in canning.	\$520	\$100	\$80	\$490	
Annual production of at least \$500,000 but less than \$1,000,000 and is not engaged in processing potentially hazardous food or in canning.	\$520	\$100	\$80	\$490	
Annual production of at least \$250,000 but less than \$500,000 and is not engaged in processing potentially hazardous food or in canning. (Mid to Large non-potentially hazardous)	\$520	\$100	\$80	\$490	
Annual production of at least \$25,000 but less than \$250,000 and is engaged in processing potentially hazardous food or in canning.	\$400	\$100	\$80	\$255	
Annual production of at least \$25,000 but less than \$250,000 and is not engaged in processing potentially hazardous food or in canning.	\$160	\$100	\$32	\$150	
Annual production of less than \$25,000 and is engaged in processing potentially hazardous food or in canning.	\$95	\$100	\$19	\$60	
Annual production of less than \$25,000 and is not engaged in processing potentially hazardous food or in canning.	\$95	\$100	\$19	\$60	
Canning operations at least \$25,000 (additional to initial license fee).	\$320	-	\$64	-	

FOOD WAREHOUSE:		License expires annually, June 30		<i>Wis. Adm. Code ch. ATCP 71 & Wis. Stat. § 97.27</i>	
A food warehouse operating as a public storage warehouse must also comply with applicable license and security requirements under ch. 99, Stats.					
LICENSE DESCRIPTION	LICENSE FEE	LICENSE SURCHARGE	LICENSE LATE FEE	REINSPECTION FEE	
Stores potentially hazardous food and has at least 50,000 sq. ft.	\$320	\$100	\$64	\$300	
Stores potentially hazardous food and has fewer than 50,000 sq. ft.	\$120	\$100	\$24	\$115	
Does not store potentially hazardous food and has at least 50,000 sq. ft.	\$160	\$100	\$32	\$200	
Does not store potentially hazardous food and has fewer than 50,000 sq. ft.	\$80	\$100	\$16	\$100	

RETAIL FOOD ESTABLISHMENT:		License expires annually, June 30		<i>Wis. Adm. Code ch. ATCP 75 & Wis. Stat. § 97.30</i>		
LICENSE DESCRIPTION	LICENSE FEE	WEIGHTS AND MEASURES FEE	LICENSE SURCHARGE	LICENSE LATE FEE	REINSPECTION FEE	
Food sales of at least \$15,000,000 and processes potentially hazardous food	\$685	\$300	\$100	\$137	\$450	
Food sales of at least \$5,000,000 and less than \$15,000,000 and processes potentially hazardous food	\$685	\$250	\$100	\$137	\$450	
Food sales of at least \$1,000,000 and less than \$5,000,000 and processes potentially hazardous food	\$685	\$150	\$100	\$137	\$450	
Food sales of at least \$25,000 but less than \$1,000,000 and processes potentially hazardous food	\$265	\$60	\$100	\$53	\$190	
Food sales of at least \$25,000 and is engaged in food processing, but does not process potentially hazardous food.	\$190	\$40	\$100	\$38	\$190	
Food sales of less than \$25,000 and is engaged in food processing.	\$60	-	\$100	\$12	\$90	
Does not engage in food processing.	\$45	\$20	\$90	\$9	\$90	
Micro Market – 1 establishment	\$40	-	\$80	-	-	
Micro Market – 2 or more establishments in same building	\$60	-	\$100	-	-	

All retail establishments will pay both the license fee and the weights & measures fees except for all Micro Markets and those Retail Food Establishments located in the cities listed below, which are exempted from paying the Weights & Measures fee, since they have an established municipal department of weights and measures or already collect weights and measures fees under s. 98.04(1), Stats., for the purpose of enforcement of the provisions of ch. s. 98, Stats.

Allouez	Franklin	Little Chute	Oshkosh	South Milwaukee
Altoona	Germantown	Madison	Pewaukee (Village)	Sparta
Appleton	Grafton	Manitowoc	Platteville	St. Francis
Ashland	Green Bay	Marinette	Pleasant Prairie	Sturgeon Bay
Ashwaubenon	Greendale	McFarland	Plymouth	Suamico
Baraboo	Greenfield	Menasha	Port Washington	Sun Prairie
Bellevue	Hales Corners	Milton	Portage	Sussex
Beloit	Hartford	Milwaukee	Racine	Tomah
Berlin	Hartland	Monona	Reedsburg	Twin Lakes
Burlington	Howard	Monroe	Rhineland	Verona
Cedarburg	Janesville	Mt. Pleasant Township – (Racine Co.)	Rice Lake	Waukesha
Cudahy	Kaukauna	Mukwonago	Richfield	Waunakee
De Pere	Kenosha	Neenah	Ripon	Waupaca
Delavan	Kimberly	New Berlin	River Falls	Wausau
Eau Claire	Kronenwetter	New London	Rothschild	Wauwatosa
Edgerton	La Crosse	North Fond du Lac	Shawano	West Allis
Evansville	Lake Geneva	Onalaska	Sheboygan	West Bend
Fond du Lac	Lake Hallie	Oneida Tribe	Shorewood	Weston
Fox Point	Lake Mills	Oregon	Somers	Windsor

Retail Food Establishments located in the following villages, cities or counties are licensed and inspected by the local health department. Ch. s. 97, Stats., allows the following health departments to license and inspect retail food establishments under contract with WDATCP. Establishments located in these villages, cities and counties are not required to pay the state license fee. All fees are paid to the local health departments.

Traveling Food Establishments: If you **only** operate in one of the municipalities listed below, that Village, City or County will license you. If you also sell outside that Village, City or County you need to be licensed by the Department of Agriculture, Trade and Consumer Protection.

Appleton, City of	Greenfield, City of	Northshore	Rock County	Vernon County
Ashland County	Hales Corner, City of	-Bayside, Village of	Rusk County	Vilas County
Barron County	Iron County	-Brown Deer, City of	Sauk County	Washington County
Bayfield County	Jackson County	-Fox Point, Village of	Sawyer County	-Ozaukee County
Brown County	Kenosha County	-Glendale, Village of	Sheboygan County	Watertown, City of
Buffalo County	La Crosse County	-River Hills, Village of	South Milwaukee, City of	-Jefferson County
Central Racine	Lincoln County	-Shorewood, Village of	-Cudahy, City of	Waukesha County
Chippewa County	Madison, City of	-Whitefish Bay, Village of	-St Francis, City of	Waupaca County
Douglas County	-Dane County	Oak Creek, City of	St Croix County	Wauwatosa, City of
Dunn County	Manitowoc County	Oneida County	Taylor County	West Allis, City of
Eau Claire County	Marathon County	Outagamie County	Trempealeau County	-Greendale, Village of
Florence County	Menasha, City of	Pierce County	Tri County Consortium	Winnebago County
Fond du Lac County	-De Pere, City of	Polk County	-Green Lake County	Wood County
Franklin, City of	Milwaukee, City of	Portage County	-Marquette County	-Adams County
		Racine, City of	-Waushara County	-Juneau County

MILK DISTRIBUTOR:		License expires annually, April 30		<i>Wis. Adm. Code ch. ATCP 71 & Wis. Stat. § 97.21</i>	
LICENSE DESCRIPTION	LICENSE FEE	LICENSE SURCHARGE	LICENSE LATE FEE	REINSPECTION FEE	
Milk Distributor	\$75	\$100	\$15	\$30	